

FACULTY TITLES FOR MORNINGSIDE SCHOOLS AND DEPARTMENTS

FULL-TIME PROFESSIONAL TITLES	PROFESSOR	MAXIMUM YEARS BEFORE REVIEW	REVIEW SCHEDULE AND TYPE	VISITING	NAMED	BACKGROUND CHECK	PI STATUS
	<b>Tenured:</b> Scholars and scientists holding the doctorate or its professional equivalent who are widely recognized for their distinction.		Tenure review is done prior to appointment.		✓	✓	✓
	<b>Tenure-Track:</b> Scholars and scientists holding the doctorate or its professional equivalent who are widely recognized for their distinction. This appointment is made in rare circumstances and requires the prior approval of the Provost.	3	For tenure track faculty, review by 3rd year of counted service.	✓	✓	✓	✓
	ASSOCIATE PROFESSOR						
	<b>Tenured:</b> Officers holding the doctorate or its professional equivalent who have a demonstrated record of scholarly and teaching achievement and show great promise of attaining distinction in their fields of specialization.		Tenure review is done prior to appointment.		✓	✓	✓
	<b>Tenure-Track, External Hire:</b> Officers holding the doctorate or its professional equivalent who have a demonstrated record of scholarly and teaching achievement and show great promise of attaining distinction in their fields of specialization. This appointment is made in rare circumstances.	3	For tenure track faculty, review by 3rd year of counted service.	✓	✓	✓	✓
	<b>Tenure-Track, Internal Hire:</b> Officers holding the doctorate or its professional equivalent who have a demonstrated record of scholarly and teaching achievement and show great promise of attaining distinction in their fields of specialization. Promoted to this rank internally.		Must be reviewed by 7th year of counted service.	✓	✓	✓	✓
	ASSISTANT PROFESSOR						
	<b>Tenure-Track:</b> Officers holding the doctorate or its professional equivalent who are beginning a career of independent scholarly research and teaching.	1	1st year: Confirming Review 3rd year of counted service: Development Review 5th year of counted service: Critical Review 7th year of counted service: Tenure Review	✓	✓	✓	✓
	INSTRUCTOR						
<b>Tenure-Track:</b> A person who has been offered a position as an assistant professor but who has not completed the educational requirements. Instructor is promoted to assistant professor at the start of the term following the receipt of the requisite degree.	1	Title cannot be held for more than 2 years			✓	✓	
PROFESSOR OF PROFESSIONAL PRACTICE <sup>1,2</sup>							
<b>Nontenured:</b> Officers with substantial professional expertise but who may lack the scholarly training and credentials expected of the research faculty but have qualifications corresponding to those of a full professor.	1	Review by 3rd year of counted service: Major Review Subsequent reviews thereafter every 4 years	✓	✓			
ASSOCIATE PROFESSOR OF PROFESSIONAL PRACTICE <sup>1,2</sup>							
<b>Nontenured:</b> Officers with substantial professional expertise but who may lack the scholarly training and credentials expected of the research faculty but have qualifications corresponding to those of an associate professor.	1	Review by 3rd year of counted service: Major Review Subsequent reviews thereafter every 4 years	✓	✓			
ASSISTANT PROFESSOR OF PROFESSIONAL PRACTICE <sup>1,2</sup>							
<b>Nontenured:</b> Officers with substantial professional expertise but who may lack the scholarly training and credentials expected of the research faculty but have qualifications corresponding to those of an assistant professor.	1	1st year: Confirming Review 3rd year of counted service: Development Review 5th year of counted service: Critical Review 7th year of counted service: Major Review Subsequent review thereafter every 4 years	✓	✓			

FACULTY TITLES FOR MORNINGSIDE SCHOOLS AND DEPARTMENTS

FULL-TIME NON-PROFESSORIAL TITLES	SENIOR LECTURER IN DISCIPLINE <sup>1,2</sup>	MAXIMUM YEARS BEFORE REVIEW	REVIEW SCHEDULE AND TYPE	VISITING	NAMED	BACKGROUND CHECK	PI STATUS	
	<b>Nontenured:</b> Faculty who possess the doctorate or its professional equivalent and meet programmatic need for instruction in a specialized field, and have significant experience, that cannot be filled by tenured and tenure-track faculty. Such faculty may be appointed for renewable terms of up to three years.	1	Major Review usually during the first year of appointment Subsequent reviews every 4 years			✓		
	LECTURER IN DISCIPLINE <sup>1,2</sup>							
	<b>Nontenured:</b> Faculty who possess the doctorate or its professional equivalent and meet programmatic need for instruction in a specialized field that cannot be filled by tenured and tenure-track faculty. Such faculty may be appointed for renewable terms of up to three years.	1	Schedule of reviews varies by school but typical review schedule is: 1st year: Confirming Review 2nd/3rd year of counted service: Developmental Review 5th year of counted service: Critical Review 7th/8th year of counted service: Major Review Subsequent reviews every 4 years					
ASSOCIATE IN DISCIPLINE <sup>1,2</sup>								
<b>Nontenured:</b> Faculty appointed with special competence in a given field who do not qualify for the title of lecturer in discipline. Such faculty may be appointed for renewable terms of up to two years. A school must obtain the prior approval of the Provost and the Faculty Affairs Committee of the University Senate in order to make nominations for appointment in these grades.	1	Schedule of reviews varies by school but typical review schedule is: 1st year: Confirming Review 2nd/3rd year of counted service: Developmental Review 5th year of counted service: Critical Review 7th/8th year of counted service: Major Review Subsequent reviews every 5 years Promotion to Lecturer in Discipline may occur after Developmental Review						

PART-TIME PROFESSORIAL TITLES	ADJUNCT PROFESSOR / ADJUNCT ASSOCIATE PROFESSOR / ADJUNCT ASSISTANT PROFESSOR	MAXIMUM YEARS BEFORE REVIEW	REVIEW SCHEDULE AND TYPE	VISITING	NAMED	BACKGROUND CHECK	PI STATUS
	Part-time appointments are made in the grades of adjunct professor, adjunct associate professor, and adjunct assistant professor, depending on the academic achievement of the officer. Such faculty are experts in special fields of knowledge who are appointed to offer instruction part-time while pursuing their primary careers outside the University. With the prior permission of the Provost, these appointments may also be given to academically qualified persons holding full-time appointments at the University as officers of research, the libraries, or administration who are also teaching. Adjunct faculty are appointed only for the period during which the officer is teaching. Appointments in an adjunct grade are never made with tenure.						

PART-TIME NON-PROFESSORIAL TITLES	SENIOR LECTURER / LECTURER	MAXIMUM YEARS BEFORE REVIEW	REVIEW SCHEDULE AND TYPE	VISITING	NAMED	BACKGROUND CHECK	PI STATUS	
	Faculty with substantial experience and accomplishments who possess the doctorate or its professional equivalent and who meet a programmatic need. Such faculty are appointed only for the period during which the officer is teaching.							
	ASSOCIATE							
	Faculty appointed with special competence in a given field who do not qualify for the title of lecturer. Such faculty are appointed only for the period during which the officer is teaching.							
SPECIAL LECTURER								
Retired Columbia University faculty who, because of special competence, are appointed to teach. Such faculty are appointed only for the period during which the officer is teaching.								

<sup>1</sup>Schools require approval of the Provost and the Faculty Affairs Committee of the University Senate to make nominations to the practice or in discipline faculty.

<sup>2</sup>Faculty may not switch from practice to nonpractice or to in discipline appointments or the reverse.

# OFFICER OF RESEARCH TITLES FOR MORNINGSIDE, MANHATTANVILLE AND LAMONT CAMPUSES

## PROFESSIONAL OFFICER OF RESEARCH TITLES

	REVIEW SCHEDULE	EMPLOYMENT STATUS		MODIFICATIONS		CPW-UAW MEMBERSHIP	PI STATUS
		FULL-TIME	PART-TIME	VISITING	NAMED		
<b>SENIOR RESEARCH SCIENTISTS/SCHOLARS*</b>							
Officers whose qualifications and contributions to their fields of research are equivalent to those of a full professor.	Before appointment	✓		✓	✓		✓
<b>ADJUNCT SENIOR RESEARCH SCIENTIST/SCHOLAR</b>							
Officers whose qualifications and contributions to their fields of research are equivalent to those of a full professor. <b>Adjunct (part-time) officers cannot work for more than 18 hours per week.</b>			✓				Co-PI with special permission
<b>RESEARCH SCIENTIST/SCHOLAR</b>							
Officers whose qualifications and contributions to their fields of research are equivalent to those of an associate professor.	Before appointment or promotion	✓		✓			✓
<b>ADJUNCT RESEARCH SCIENTIST/SCHOLAR</b>							
Officers whose qualifications and contributions to their fields of research are equivalent to those of an associate professor. <b>Adjunct (part-time) officers cannot work for more than 18 hours per week.</b>			✓	✓			Co-PI with special permission
<b>ASSOCIATE RESEARCH SCIENTIST/SCHOLAR</b>							
Officers whose qualifications and contributions to their fields of research are equivalent to those of an assistant professor.		✓		✓		✓	Co-PI with special permission
<b>ADJUNCT ASSOCIATE RESEARCH SCIENTIST/SCHOLAR</b>							
Officers whose qualifications and contributions to their fields of research are equivalent to those of an assistant professor. <b>Adjunct (part-time) officers cannot work for more than 18 hours per week.</b>			✓	✓			Co-PI with special permission
<b>SPECIAL RESEARCH SCIENTIST/SCHOLAR</b>							
Retired professional officers of research. <b>These officers cannot work for more than 18 hours per week.</b>			✓	✓			Co-PI with special permission

## POSTDOCTORAL OFFICER OF RESEARCH TITLES

	REVIEW SCHEDULE	EMPLOYMENT STATUS		MODIFICATIONS		CPW-UAW MEMBERSHIP	PI STATUS
		FULL-TIME	PART-TIME	VISITING	NAMED		
<b>POSTDOCTORAL RESEARCH SCIENTIST/SCHOLAR</b>							
Recent recipients of the doctorate, or its professional equivalent, who come to the University to continue their training or individuals of greater experience who wish to retrain themselves in a new discipline or specialty. <b>They may be appointed for a term of up to 12 months, which is renewable for up to a total period of service in any postdoctoral rank of three years.</b> Further extensions of an appointment in this rank require the prior permission of the Provost, which is normally granted only to complete a research project. Extensions are granted on an annual basis up to a maximum of two additional years in any postdoctoral rank. <b>Part-time postdoctoral officers cannot work for more than 18 hours per week.</b>		✓	✓			✓	
<b>POSTDOCTORAL RESEARCH FELLOW</b>							
Recent recipients of the doctorate, or its professional equivalent, who have received awards to continue their training at the University. <b>They may be appointed for a term of up to 12 months, which is renewable for up to a total period of service in any postdoctoral rank of three years.</b> Further extensions of an appointment in this rank require the prior permission of the Provost, which will normally be granted only when it is required to complete a research project. Extensions are granted on an annual basis up to a maximum of two additional years in any postdoctoral rank. In contrast to postdoctoral research scientists and scholars, these officers usually receive fellowship stipends, either through the University or directly from an external funding agency. <b>Part-time postdoctoral fellows cannot work for more than 18 hours per week.</b>		✓				✓	

# OFFICER OF RESEARCH TITLES FOR MORNINGSIDE, MANHATTANVILLE AND LAMONT CAMPUSES

## STAFF OFFICER OF RESEARCH TITLES

SENIOR STAFF ASSOCIATE III, II, I / STAFF ASSOCIATE III, II, I	REVIEW SCHEDULE	EMPLOYMENT STATUS		MODIFICATIONS		CPW-UAW MEMBERSHIP	PI STATUS
		FULL-TIME	PART-TIME	VISITING	NAMED		
<p><a href="#">Click here for the Matrix defining different categories of Staff Associate/Senior Staff Associate.</a></p> <p>Staff officers of research assist members of the faculty or professional officers of research in the design of apparatus, the adaptation of relevant technology to the needs of a project, the conduct of specific experiments, and the analysis of data. Unlike professional officers of research, they are not involved in setting research goals, do not design overall experimental protocols, and may not have a theoretical understanding of all aspects of the project in which they are engaged. Unlike technicians, they work under only limited supervision on complex assignments that require them to exercise a high degree of initiative and independent judgment. Their greater knowledge and experience in their discipline allow them to design solutions to specific research or technical problems. Staff Associates require at least two years of experience and Senior Staff Associate require at least six years of experience. <b>Part-time Senior Staff Associates/Staff Associates cannot work for more than 18 hours per week.</b></p>		✓	✓				

\* Scientist/Scholar depends on the individual's field of expertise.

# STUDENT OFFICER TITLES FOR MORNINGSIDE, MANHATTANVILLE AND LAMONT CAMPUSES

	EMPLOYMENT STATUS
<b>PRECEPTOR</b>	<b>PART TIME</b>
A preceptor offers part-time instruction under the supervision of an officer of higher rank. A preceptor must be a full-time candidate for a doctoral degree in the University who has completed the residence requirement for that degree. <b>Appointments in this grade are made for not more than three consecutive years.</b>	✓
<b>TEACHING ASSISTANT/TEACHING FELLOW</b>	
A teaching assistant must be a full-time candidate for a graduate degree in the University who directs drill, recitation, discussion, or laboratory sessions related to courses offered by an officer of higher rank, and engages in other similar activities. In addition to these duties, they may grade written work. A teaching fellow is a full-time doctoral student in the Graduate School of Arts and Sciences who functions as a teaching assistant.	✓
<b>TEACHING ASSISTANT III</b>	
Full-time undergraduates enrolled in Columbia College, the School of General Studies, and The Fu Foundation School of Engineering and Applied Science may be appointed as student officers but only in the grade of teaching assistant III and only with the prior permission of the dean of the school in which they are studying, the dean or executive vice president of the unit in which they will serve, and the Provost. Special students enrolled in a postbaccalaureate program are similarly eligible for an appointment in this grade (except in their "glide" year). These student officers <b>assist officers of higher rank</b> in the conduct of discussion or laboratory sessions or in the grading of written course work.	✓
<b>READER</b>	
A reader is a full-time graduate student responsible for grading written course work under the direction and supervision of an officer of higher rank.	✓
<b>GRADUATE RESEARCH ASSISTANT/RESEARCH FELLOW/GRA RESEARCH FELLOW</b>	
Full-time graduate students who participate in externally funded research are appointed as graduate research assistants when they are engaged in research that is directly related to their studies. Doctoral students enrolled in the Graduate School of Arts and Sciences who participate in the research programs of the University but are <b>not funded</b> by external awards are appointed as research fellows or, in a limited number of situations, as GRA research fellows.	✓
<b>DEPARTMENT RESEARCH ASSISTANT</b>	
Full-time graduate students provide assistance to a department or school in the conduct of research and are paid from internal funds.	✓